

Environmental Services Technician Job Description

Job Title – Environmental Services Technician	Reports to: Facilities Manager					
Job Code-	Overtime Status: Exempt (not eligible) _X Non-Exempt(eligible)					
Department – Environmental Services	Prepared by:			Date:		
Facility -	Approved by:			Date:		
Job Summary The incumbent will be responsible for the environmental services of the hospital. The incumbent will carry-out her/his duties by adhering to the highest standards of ethical and moral conduct, acts in the best interest of XXX Hospital, and fully supports the mission, vision, and values of XXX Hospital. The incumbent will have knowledge of environmental services systems, and have demonstrated ability to interact, relate to, work with, and support the activities of a diverse workforce.						
Supervises <ul style="list-style-type: none"> None 						
Primary Responsibilities <ul style="list-style-type: none"> Maintains stocked cart in order to complete cleaning duties in an efficient and orderly manner Maintains clean bedding and linens for the patient Maintains hospital clean environment for patients, guest of patients, and staff Reports to facilities manager of equipment in need of repair Completes tasks in order to maintain safety of patients, guest of patients, and staff Completes daily checklists during maintenance of common restroom areas 						
Other Responsibilities <ul style="list-style-type: none"> Performs additional duties assigned by Facilities Manager Attends staff meeting 						
Education/Certifications/Licenses <ul style="list-style-type: none"> High School Diploma or GED equivalent 						
Experience <ul style="list-style-type: none"> Required -3-6 months experience as an environmental technician Preferred - 6-9 months experience as an environmental technician in a health care setting 						
Special Skills/ Equipment <ul style="list-style-type: none"> Ability to read, speak, and write in English Bilingual in Arabic, ASL, Cantonese, Hindi, Japanese, Korean, Mandarin, Polish, Russian, Spanish, or Vietnamese preferred 						
Contacts Internal patients, providers, staff, and volunteers External patients and providers						
Physical, Mental Demands/Working Environment <i>Note: Reasonable accommodations may be made for individuals with disabilities to perform essential functions of this position.</i>						
General Activity	Number of Hours					
		None	1-2	2-4	4-6	6-8
	Drive	X				
	Sit					
	Stand			X		
Walk			X			

Environmental Services Technician Job Description continued

Motion	Up to 1/3 of shift		1/3 or more of shift	
	Bend	X		
	Squat	X		
	Crawl	X		
	Climb	X		
	Reach	X		
	Lift	X		
	Carry	X		
	Push	X		
	Pull	X		
	Twist	X		
Turn	X			
Use of Hands and Feet	Gross Motor Function		Precise Motor Function	
	Right Hand	X		
	Left Hand	X		
	Right Foot	X		
Left Foot	X			
Weight Lifted/Force Exerted	Up to 1/3 of shift		1/3 or more of shift	
	Up to 10 pounds			
	Up to 25 pounds			
	Up to 50 Pounds	X		
	Up to 100 pounds			
More than 100 pounds				
Body Fluid Exposure	No		Yes <u>XXX</u>	
Mental Demands		YES		YES
	Attention Span	X	Memory	X
	Concentration	X	Patience	X
	Conceptualization		Problem Solving	X
Influence People		Relate to Others	X	
Working Environment		YES		YES
	Indoor	X	Loud Noise	X
	Outdoor		Fumes	
	High Temperatures	X	Confined Areas	X
Low Temperatures	X	Radiation Area	X	

List any other physical requirements: [type here]

Disclaimer

NAME OF HOSPITAL GOES HERE does not discriminate on the basis of race, color, religion, sex, sexual orientation, age, national origin, marital status, citizenship, physical or mental disability, or veteran status.

The above job description is intended to describe the general nature and level of work being performed by people assigned to this job. The list is not intended to be an all-exhaustive list of responsibilities and duties required and may include other duties as assigned.

I have read the above position and understand the provisions and intent thereof. I agree that I shall perform said duties to the fullest intent to the mutual interest of the hospital and myself.

Employee-Print Name and Date

Employee Signature

Supervisor-Print Name and Date

Supervisor Signature