

Food Service Technician Job Description

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|--------------|
| Job Title – Food Service Technician | Reports to: Food Service Manager | |
| Job Code- | Overtime Status: <u>Exempt (not eligible)</u> <u>X Non-Exempt(eligible)</u> | |
| Department – Food Service | Prepared by: | Date: |
| Facility - | Approved by: | Date: |
| <p>Job Summary The incumbent will be responsible for the food service for patients, guests of patients, and staff of the hospital. The incumbent will carry-out her/his duties by adhering to the highest standards of ethical and moral conduct, acts in the best interest of XXX Hospital, and fully supports the mission, vision, and values of XXX Hospital. The incumbent will have knowledge of health care food service systems, and have demonstrated ability to interact, relate to, work with, and support the activities of a diverse workforce.</p> | | |
| <p>Supervises</p> <ul style="list-style-type: none"> • None | | |
| <p>Primary Responsibilities</p> <ul style="list-style-type: none"> • Serves meals during operational hours of hospital cafeteria • Prepares serving trays intended to be delivered to patients • Completes strict sanitary standards during shift while preparing and serving meals • Maintains working area to sanitary standards | | |
| <p>Other Responsibilities</p> <ul style="list-style-type: none"> • Completes tasks assigned by chef • Attends staff meetings | | |
| <p>Education/Certifications/Licenses</p> <ul style="list-style-type: none"> • High School Diploma or GED equivalent | | |
| <p>Experience</p> <ul style="list-style-type: none"> • Required - 3-6 months food service experience • Preferred - 3-6 months health care food service experience | | |
| <p>Special Skills/ Equipment</p> <ul style="list-style-type: none"> • Ability to read, speak, and write in English • Bilingual in Arabic, ASL, Cantonese, Hindi, Japanese, Korean, Mandarin, Polish, Russian, Spanish, or Vietnamese preferred | | |
| <p>Contacts</p> <p>Internal patients, providers, staff, and volunteers</p> <p>External patients and providers</p> | | |
| <p>Physical, Mental Demands/Working Environment <i>Note: Reasonable accommodations may be made for individuals with disabilities to perform essential functions of this position.</i></p> | | |

Food Service Technician Job Description continued

| General Activity | Number of Hours | | | | |
|-----------------------------|----------------------|------------------|------------------------|-----|-----|
| | None | 1-2 | 2-4 | 4-6 | 6-8 |
| Drive | X | | | | |
| Sit | | | | | |
| Stand | | | | X | |
| Walk | | X | | | |
| Motion | Up to 1/3 of shift | | 1/3 or more of shift | | |
| | Bend | X | | | |
| | Squat | X | | | |
| | Crawl | | | | |
| | Climb | | | | |
| | Reach | X | | | |
| | Lift | X | | | |
| | Carry | X | | | |
| | Push | X | | | |
| | Pull | X | | | |
| | Twist | X | | | |
| Turn | X | | | | |
| Use of Hands and Feet | Gross Motor Function | | Precise Motor Function | | |
| | Right Hand | X | | | |
| | Left Hand | X | | | |
| | Right Foot | X | | | |
| Left Foot | X | | | | |
| Weight Lifted/Force Exerted | Up to 1/3 of shift | | 1/3 or more of shift | | |
| | Up to 10 pounds | | | | |
| | Up to 25 pounds | | | | |
| | Up to 50 Pounds | X | | | |
| | Up to 100 pounds | | | | |
| More than 100 pounds | | | | | |
| Body Fluid Exposure | No <u>XX</u> | | Yes | | |
| Mental Demands | | YES | | YES | |
| | Attention Span | X | Memory | X | |
| | Concentration | X | Patience | X | |
| | Conceptualization | X | Problem Solving | X | |
| Influence People | X | Relate to Others | X | | |
| Working Environment | | YES | | YES | |
| | Indoor | X | Loud Noise | X | |
| | Outdoor | | Fumes | | |
| | High Temperatures | X | Confined Areas | X | |
| Low Temperatures | X | Radiation Area | | | |

List any other physical requirements: [type here]

Disclaimer

NAME OF HOSPITAL GOES HERE does not discriminate on the basis of race, color, religion, sex, sexual orientation, age, national origin, marital status, citizenship, physical or mental disability, or veteran status.

The above job description is intended to describe the general nature and level of work being performed by people assigned to this job. The list is not intended to be an all-exhaustive list of responsibilities and duties required and may include other duties as assigned.

I have read the above position and understand the provisions and intent thereof. I agree that I shall perform said duties to the fullest intent to the mutual interest of the hospital and myself.

Employee-Print Name and Date

Employee Signature

Supervisor-Print Name and Date

Supervisor Signature